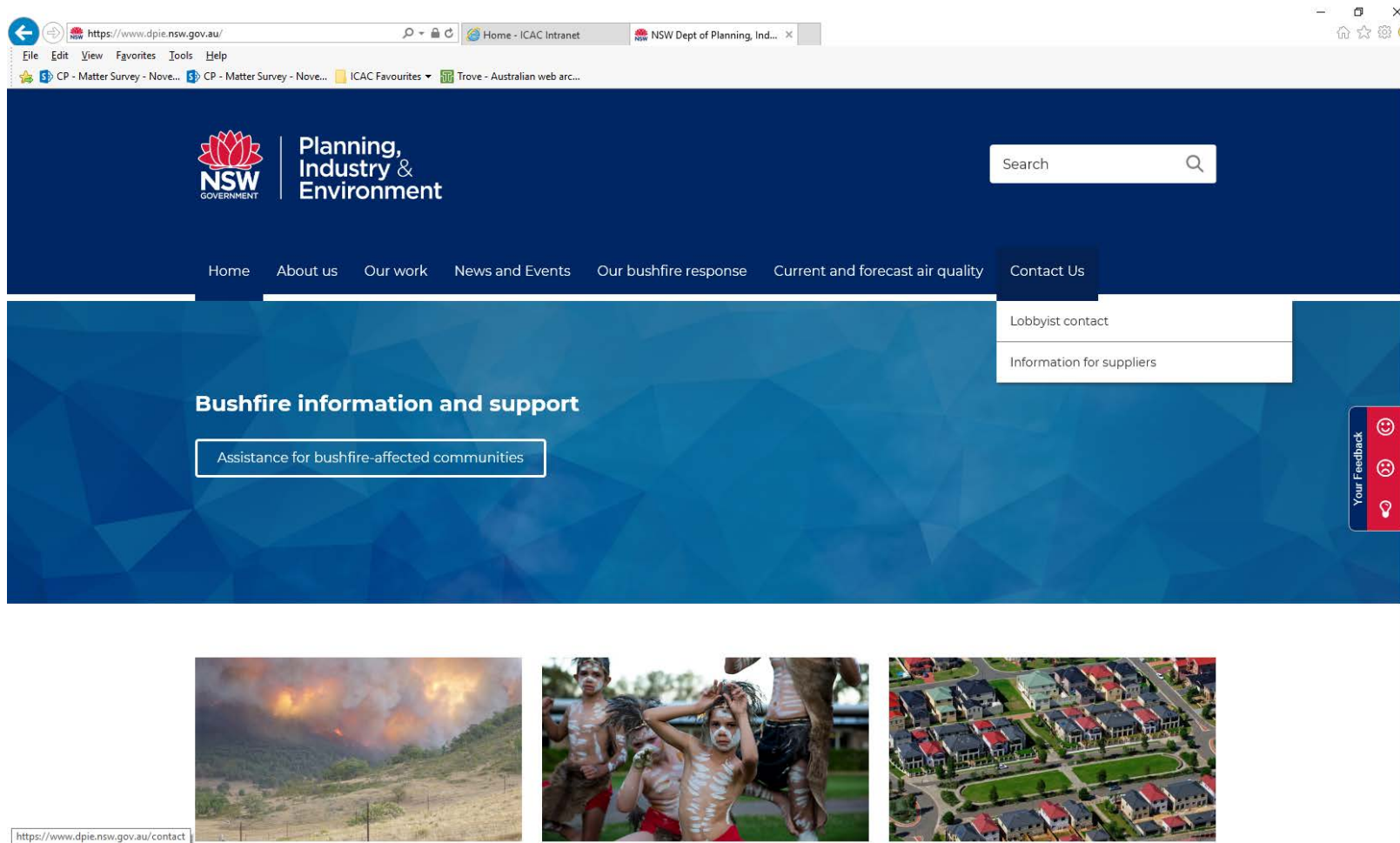


## Screenshots from DPIE website

### 0. Home Page



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## 1. Lobbyist contact page

The screenshot shows a web browser window with the address bar displaying <https://www.dpie.nsw.gov.au/contact/lobbyist-contact>. The page title is "Lobbyist contact | NSW Dept of". The left sidebar contains a blue header "Lobbyist contact" and three menu items: "Lobbyist contact register", "Lobbyist / Business contact meeting request form", and "Information for suppliers". The main content area has a large heading "Lobbyist contact" and a subheading "Third Party Lobbyists and business contacts".

### Lobbyist contact

#### Third Party Lobbyists and business contacts

The Department recognises the need for important decisions to be made in an open and transparent manner, without any undue influence, or the perception of undue influence, by external parties.

The Department is required to comply with the Lobbying of Government Official Act 2011 and the related NSW Lobbying Code of Conduct which provide a framework for managing interactions with lobbyists and business contacts.

#### Lobbyists and business contacts register

The [Lobbyist contact register](#) records meetings between the Department and Third Party Lobbyists and is kept in accordance with legislative requirements.

All contact with registered lobbyists is recorded using the [Lobbyist and business contact meeting request form](#) and is published on the [register](#), which is publicly available through the Department's website.

The Register is maintained in accordance with the legislative framework, which provide a transparent and accessible system for lobbyists and business contacts.

#### Meeting requests

Third party lobbyists who wish to meet with a staff member of the Department must complete and submit the [Lobbyist and business contact meeting request form](#) at least **seven** calendar days in advance of the proposed meeting date.

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## 2. Lobbyist contact register

https://www.dpie.nsw.gov.au/contact/lobbyist-contact/lobbyist-contact-register 67% Search

**NSW GOVERNMENT** | Planning, Industry & Environment Search

Home About us Our work News and Events Our bushfire response Current and forecast air quality **Contact Us**

[Home](#) > [Contact Us](#) > [Lobbyist contact](#) > Lobbyist contact register

### Lobbyist contact register

The Department of Planning, Industry and Environment recognises the need for important decisions to be made in an open and transparent manner.

This Register lists contacts between our staff and registered lobbyists (those listed on the [NSW Electoral Commission's Register of Third Party Lobbyists](#)) in relation to significant matters. This Contact Register is kept in accordance with the Lobbying of Government Official Act 2011 and the related NSW Lobbyists Code of Conduct which provide a framework for managing interactions with lobbyists and business contacts.

[Request a meeting](#) if you are a lobbyist of a business contact and you would like to meet with a DPIE staff member.

Project No	Project / Issue / Location	Date	Registered Lobbyist	Registered Lobbyist Business Entity	Organisations / Individuals Represented	Subject Matter	Primary Outcome	Contact Type
	Lendlease engagement with NSW Government	23-Oct-19	Anthony Benschner	Barton Deakin Pty Ltd	Lendlease	To discuss Lendlease's engagement with NSW Government	General discussion about Lendlease. No further action.	Meeting
	Status of the Department's response	20-Sept-19	Kerry Chikarovski	Platino Properties	Lord Rd	Advice provided on progress to the rezoning review for Lords Rd, Leichardt.	Parties agreed to reconvene	Phone call
	Native Vegetation Compliance and Land Management	22-Aug-19	Adam Le Lievre	Newgate Communications	Northern NSW Agricultural Alliance (NNAA)	Native vegetation compliance and land management	Advice provided on compliance policy for native vegetation cases. The Department will consider the issues raised by the NNAA.	

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### 3. Lobbyist / Business contact meeting request form (part one)

The screenshot shows a web browser window with the URL <https://www.dpie.nsw.gov.au/contact/lobbyist-contact/lobbyist-request-form>. The page header features the NSW Government logo and the text "Planning, Industry & Environment". A search bar is located in the top right corner. The main navigation menu includes links for Home, About us, Our work, News and Events, Our bushfire response, Current and forecast air quality, and Contact Us. The breadcrumb trail reads: Home > Contact Us > Lobbyist contact > Lobbyist / Business contact meeting request form.

**Lobbyist contact**

- Lobbyist contact register
- Lobbyist / Business contact meeting request form**
- Information for suppliers

## Lobbyist / Business contact meeting request form

The Department of Planning, Industry and Environment requires all meeting requests from lobbyists/business contacts to be made by completing and submitting this form. All third-party contact records will be published on the [Third-Party Lobbyist Contact Register](#), which is located on the Department's website. Please provide as much information as possible. This will assist in ensuring that the most appropriate people are made available for this meeting.

Are you:

- ☐ A Third-Party Lobbyist
- ☐ An Other Lobbyist
- ☐ A Business Contact

### Section 1: PURPOSE

Purpose of the meeting (summary)

1000 characters limit

Will a planning application made under the Environmental Planning and Assessment Act 1979, be discussed?

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## Lobbyist / Business contact meeting request form (part two)

• ☐ (If YES tick the box.)

Matters to be discussed

1000 character limit

**Section 2: MEETING DETAILS**

Area of the Department you want to meet with (If known):

Enter the name of the Officer you want to meet with (If known):

Department Officer's Title

Preferred Date

Day  Month  Year

(Must be at least 7 days in future)

Estimated Duration (in minutes or hours))

List dates when participants are not available to meet (if applicable)

1000 character limit

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## Lobbyist / Business contact meeting request form (part three)

## Preferred meeting location

The Department requires meetings involving third-party lobbyists to be held at a NSW government office, unless otherwise decided by an Executive Director or a more senior executive.

Meetings held at other locations are subject to the Department's approval.

Head Office - 320 Pitt Street, Sydney 2000 ▼

Other location

**Section 3: THIRD-PARTY LOBBYIST  
DETAILS (as described in the Third-  
Party Lobbyist Contact Register)**

Third-Party Lobbyist Organisation (including your name and title)

Client/s represented (for the purpose of this meeting)

1000 character limit

Is your client a foreign principal?

Yes ▼

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## Lobbyist / Business contact meeting request form (part four)

**Section 4: ATTENDEES**

LOBBYIST CLIENT ATTENDEE/S (Name and title)

1000 character limit

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THIRD PARTY LOBBYIST ORGANISATION ATTENDEES (Name and title)

1000 character limit

^

v

BUSINESS CONTACT ATTENDEE/S (Name and title, reason for attendance) (if none, please state n/a)

1000 character limit

^

v

OTHER ATTENDEE/S (Name and title, reason for attendance) (if none, please state n/a)

1000 character limit

^

v

Are the above third-party lobbyist(s) and the third-party lobbyist organisation(s) registered on the NSW Register of Third-Party Lobbyists?

- ☐ Yes
- ☐ No

**Sensitive**

Lobbyist / Business contact meeting request form (part five)

### **Section 5: DISCLOSURE OF INTERESTS**

Do the third-party lobbyist(s) attending the proposed meeting have a financial or other interest in the matter/s to be discussed?

- ☐ Yes
- ☐ No

### **Section 6: LOBBYING ON NSW GOVERNMENT BOARD OR COMMITTEE BUSINESS**

Is the business contact(s) listed above a member of a NSW Government Board or Committee?

- ☐ Yes
- ☐ No

### **Section 7: CONTACT DETAILS**

Name

Title

Email \*

**Sensitive**



**Lobbyist / Business contact meeting request form (part six)**

Email (Please type again) \*

Telephone \*

Please use phone number like 02 9629 1111 (or 0296291111) or 0412 345 678 or (0412345678).

**Section 8: DISCLAIMER**

Under the [\*Lobbying of Government Officials Act 2011\*](#) and the [\*Lobbyists Code of Conduct 2014\*](#), the following ethical standards and requirements apply.

**All lobbyists must:**

1. disclose in advance any matter that they wish to discuss, when seeking a meeting with a Government official;
2. disclose any financial or other interest they may have in the matter to be discussed before the meeting commences;
3. not engage in any misleading, dishonest, corrupt, or other unlawful conduct in relation to their lobbying; and
4. use all reasonable endeavours to satisfy themselves of the truth and accuracy of all material information that they provide.

**In addition, third-party lobbyists, and any individuals that they engage to lobby on their behalf, must:**

1. not meet or otherwise communicate with Departmental officials unless registered on the NSW Register of Third-Party Lobbyists;
2. disclose, prior to any meeting or communication with

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**Lobbyist / Business contact meeting request form (part seven)**

Departmental officials:

- their status as third-party lobbyists;
  - the names of any individuals they have engaged to undertake lobbying on their behalf; and
  - the name/s of their client/s;
3. not lobby on a matter that relates to a NSW Government board or committee of which they, or the individuals they engage to lobby on their behalf, are a member;
  4. not make exaggerated or misleading claims to their clients about the nature or extent of their access to political parties or Government;
  5. keep separate from their lobbying activities any personal involvement with a political party; and
  6. not receive success fees for lobbying NSW Government officials.
- ☐ I confirm that this meeting request complies with all of those requirements. (If YES tick the box.) \*

Submit

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